

**TOPAZ RANCH ESTATES GENERAL IMPROVEMENT DISTRICT
AND
TOPAZ RANCH ESTATES WATER COMPANY**

Address: 3924 Carter Drive, Wellington, Nevada, 89444 / Telephone: 775.266.3000

MEETING MINUTES

REGULAR MEETING MINUTES

DATE: SEPTEMBER 9, 2020
TIME: 6:00 P.M.
LOCATION: ZOOM CONFERENCE

Supporting material and the audio tape is available for public inspection at the TREGID office during regular business hours (8:00 a.m. to 4:00 a.m.), Monday through Friday, except legal holidays. Please make your request to the TREGID office at the address and phone number above OR by email directed to: wendytregid@gmail.com

CALL MEETING TO ORDER: Led by Chairman, Larry Offenstein **TIME:** 6:02 p.m.

PLEDGE OF ALLEGIANCE: ZOOM Meeting, no flag

BOARD MEMBERS PRESENT: Larry Offenstein, Wendy Francis, Gordon Gray.
Mark Bradshaw and Brandon Taylor

STAFF MEMBERS PRESENT: Trevor Smith and Ashley Martin

INTRODUCTION OF GUESTS: None

AGENDA APPROVAL: For Possible Action: Board action to approve the September 9, 2020 Agenda.

Public Comment: No Public comment. Gordon Gray made a motion to approve the September 9, 2020. Mark Bradshaw seconded. Motion carried 5-0.

MINUTES APPROVAL: For Possible Action: Board action to approve the Minutes of the August 12, 2020 Regular Board Meeting.

Board Action: No public comment: Mark Bradshaw made a motion to approve the Minutes of the August 12, 2020 Regular Board Meeting. Wendy Francis seconded. Motion carried 5-0.

PUBLIC COMMENT:

Not for Board Action: This portion of the meeting is open to the public to speak on any topic within the authority of the Board that is not on tonight's agenda. Public comment is limited to two (2) minutes per speaker, and speakers will be asked to sign in for the record. The Board will not act. No public comment.

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CONSENT CALENDAR

CORRESPONDENCE:

For Possible Action: Bills to be Paid for: August 2020

1. Water Bills: \$16,165.47
2. Road Bills: \$ 4,968.76
3. USDA/Bergkamp: \$ 2,122.00

First Quarter FY 2020/21 depreciation from the Water Enterprise Fund to CGP (Capital Grants Program – TREWCO – aka AB198) in the amount of \$6,120.00

First Quarter FY 2020/21 depreciation from the Water Enterprise Fund to Short Lived Assets (TRESLA) in the amount of \$2,302.60.

First Quarter FY 2020/21 deposit for the Equipment Set-Aside Fund (TREGEQ) in the amount of \$670.00 from the Road Operating funds.

First Quarter FY 2020/21 depreciation from the Water Enterprise Fund to USDA fund (TRECAP) for compliance regulation to cover minimum Debt Service Reserve in the amount of \$2,308.35.

Open for public comment before Board action: No public comment. Gordon Gray made a motion to approve the Consent Calendar. Mark Bradshaw seconded. Motion carried 5-0.

REPORTS

REPORTS – For Discussion:

- A. Treasurer's Report: Nothing to report.
- B. Water Operator's Report: Inland Potable Services completed the tank inspections. General maintenance.
- C. Road Report: Patching potholes using the new Bergkamp. Equipment repairs
- D. Attorney's Report: Not present
- E. Engineer's Report: Not present

ADMINISTRATIVE CALENDAR

The Administrative calendar will be handled as follows:

- (1.) The Chairman will read the agenda title in the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board, comment will be allowed.
- (5.) Public comment will be allowed and is limited to two minutes per speaker.
- (6.) Once Public comment is completed, the Board will then ask any follow-up questions and take action. On agenda items that are placed on the agenda "For Discussion Only" with no action listed, public comment is not legally required and must be made when the Chairman calls for public comment on the item discussed.

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AGENDA

*Any items removed **ADMINISTRATIVE** from the Consent Calendar will be added and heard at this point.)*

1. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve the needed repairs to the interior wall and floor at Tank #1 in the amount of \$3,200.00. ts

Open for public comment before Board action: No Public comment. Gordon Gray made a motion to approve the needed repairs to the interior wall and floor at Tank #1 in the amount of \$3,200.00. Mark Bradshaw seconded. Motion carried 5-0.

2. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve Resolution 20 – 08, Topaz Ranch Estates General Improvement District’s Standing Rule 25, Personnel Policies and Procedures Exhibit “A”. ts

Open for public comment before Board action: No Public comment. Gordon Gray made a motion to approve Resolution 20 – 08, Topaz Ranch Estates General Improvement District’s Standing Rule 25, Personnel Policies and Procedures Exhibit “A”. Wendy Francis seconded. Motion carried 5-0.

PUBLIC COMMENT:

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TRUSTEES’ REPORTS. None

ADJOURNMENT: Gordon Gray made a motion to adjourn. Mark Bradshaw seconded. Motion carried 5-0
Time: 6:14 pm

Minutes submitted by Board Secretary, Wendy Francis