

**TOPAZ RANCH ESTATES GENERAL IMPROVEMENT DISTRICT  
AND  
TOPAZ RANCH ESTATES WATER COMPANY**

Address: 3924 Carter Drive, Wellington, Nevada, 89444 / Telephone: 775.266.3000

**MEETING MINUTES**

**DATE:** May 26, 2022  
**TIME:** 6:00 P.M.  
**LOCATION:** In person at the TRE Church 1441 Agate  
The TRE Community Center was not available

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- 1) **CALL MEETING TO ORDER:** Led by Chairman Brandon Taylor **TIME: 6:16 PM.**
  
  - 2) **PLEDGE OF ALLEGIANCE:** Led by Chairman Brandon Taylor
  
  - 3) **AGENDA APPROVAL:** For Possible Action: Board action to approve the May 26, 2022 Budget Hearing Agenda.  
  
Public Comment before Board Action: None  
  
Mark Bradshaw made a motion to approve the May26, 2022 Budget Hearing Agenda. Dave Akola seconded. Motion carried 5 Yes - 0 No.
  
  - 4) **INTRODUCTION OF GUESTS:** Dave Silva CPA from Silva, Sceirine & Associates, LLC
  
  - 5) **BOARD MEMBERS PRESENT:** Brandon Taylor, Dave Akola, Gerald Clark, Mark Bradshaw and George Barber.
  
  - 6) **STAFF MEMBERS PRESENT:** Cody Dalhaus, Brittnie Morris, Christine Bradford
  
  - 7) **PUBLIC COMMENT:** This is a Budget Hearing meeting, therefore public comment in an orderly fashion shall be allowed at any time during review of the Agenda item. None
  
  - 8) **AGENDA**
    1. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny:  
  
To approve the Final Budget with any additions and deletions previously made and to adopt the Final Budget for the Fiscal Year 2022-2023. bm

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The meeting opened with discussions by Dave Silva on how the Budget is prepared and the various time line requirements.

Brittnie then brought up pay roll issues which went into some detail and discussions, one of the items was an insurance increase of 25% that would already be within the current allowable limitations. Moving forward Brandon said these type of issues need to be put on a separate Agenda later. Brandon went on with questions on budget line items and the further breakdown of the numbers with the CPA Dave Silva. The discussion then went on to a list of items prepared by Dave Akola Dave Akola brought up the following items to be budgeted

- A new office for \$50,000.00
- Fuel tank replacement \$10,000.00
- Paving roads \$100,000.00
- Garage/Shop \$100,000.00
- Tax sale lot \$5,000.00

Again each item was discussed for inclusion into the budget and was considered acceptable.

The remaining items on Dave's list

Equipment \$100,000.00 is already in the budget

Weed control had no \$ amount

Subcontractor for roads and drainage channels had no \$ amount

These 3 items can be addressed on future Agenda's

It was determined that the above estimated costs would be divided between Water 60% and Road 40%.

	<b>Total</b>	<b>Water 60%</b>	<b>Road 40%</b>
Office	\$50,000.00	30,000.00	20,000.00
Fuel tanks	\$10,000.00	6,000.00	4,000.00
Paving roads	\$100,000.00	0.00	100,000.00
Garage/Shop	\$100,000.00	60,000.00	40,000.00
Tax Sale Lot	\$5,000.00	3,000.00	2,000.00
	<u>\$265,000.00</u>	<u>\$99,000.00</u>	<u>\$166,000.00</u>

Brandon said the board will vote to make the changes to the budget and approve the Final budget.

Mark Bradshaw made a motion to make the changes. Dave Akola Seconded. Motion carried 5 yes - 0 no

**9) ADJOURNMENT:**

**Time: 7:35 PM**

Mark Bradshaw made a motion to adjourn. Gerald Clark seconded. Motion carried 5 Yes - 0 No

Minutes submitted by Board Secretary, George Barber