

**TOPAZ RANCH ESTATES GENERAL IMPROVEMENT DISTRICT  
AND  
TOPAZ RANCH ESTATES WATER COMPANY**

Address: 3924 Carter Drive, Wellington, Nevada, 89444 / Telephone: 775.266.3000

**MEETING MINUTES**

**REGULAR MEETING MINUTES**

**DATE:** JUNE 9, 2021  
**TIME:** 6:00 P.M.  
**LOCATION:** In person at the TRE Community Center

Supporting material and the audio tape is available for public inspection at the TREGID office during regular business hours (8:00 a.m. to 4:00 a.m.), Monday through Friday, except legal holidays. Please make your request to the TREGID office at the address and phone number above OR by email directed to: [Gbarber1430@gmail.com](mailto:Gbarber1430@gmail.com)

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**CALL MEETING TO ORDER:** Led by Chairman Brandon Taylor **TIME: 6:03 p.m.**

**PLEDGE OF ALLEGIANCE:** Led by Chairman Brandon Taylor

**BOARD MEMBERS PRESENT:** Brandon Taylor, Dave Akola, George Barber, Gerald Clark and Mark Bradshaw.

**STAFF MEMBERS PRESENT:** Trevor Smith

**INTRODUCTION OF GUESTS:** .None

**AGENDA APPROVAL: For Possible Action:** Board action to approve the JUNE 9, 2021 Agenda. George Barber made a motion to approve the JUNE 9, 2021 Agenda. Mark Bradshaw seconded. Motion carried 5 Yes - 0 No.

**Public Comment:** None.

**MINUTES APPROVAL: For Possible Action:** Board action to approve the minutes of the MAY 19, 2021 Regular Meeting. George Barber made a motion to approve the MAY 19, 2021 Minutes, Mark Bradshaw seconded. Motion carried 5 Yes - 0 No.

Public Comment before Board Action: None

**PUBLIC COMMENT:** None

Not for Board Action: This portion of the meeting is open to the public to speak on any topic within the authority of the Board that is not on tonight's agenda. Public comment is limited to two (2) minutes per speaker, and speakers will be asked to sign in for the record. The Board will not act.

**CONSENT CALENDAR**

**CORRESPONDENCE:**

For Possible Action: Bills to be Paid for: MAY 2021

1. Water Bills: \$ 133,966.96
2. Road Bills: \$ 4,051.34
3. USDA/Bergkamp: \$ 2,122.00

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For Possible Action: Budget Transfers:

Fourth Quarter FY 2020/2021 depreciation from the Water Enterprise Fund to CGP (Capital Grants Program – TREWCO – aka AB198) in the amount of \$6,120.00

Fourth Quarter FY 2020/2021 depreciation from the Water Enterprise Fund to Short Lived Assets (TRESLA) in the amount of \$2,302.60.

Fourth Quarter FY 2020/2021 deposit for the Equipment Set-Aside Fund (TREGAQ) in the amount of \$670.00 from the Road Operating funds.

Fourth Quarter FY 2020/2021 depreciation from the Water Enterprise Fund to USDA fund (TRECAP) for compliance regulation to cover minimum Debt Service Reserve in the amount of \$2,308.35.

Open for public comment before Board action: None

Mark Bradshaw made a motion to approve the Consent Calendar. George Barber seconded.  
Motion carried 5 yes – 0 no.

**REPORTS**

**REPORTS – For Discussion:**

- A. Treasurer's Report: None
- B. Water Operator's Report: Trevor Smith
- C. Road Report: Trevor Smith
- D. Attorney's Report: None
- E. Engineer's Report: Trevor Smith related a discussion with Cody Black.

**Water Operator's Report:** We had all five bacteriological samples May 12<sup>th</sup> come back negative for coliform. We were able to replace 3 of the old obsolete SR2 with new under the new meter replacement program. There's a couple left we will use before buying more. We will try to add some more money to the meter replacement program. There are a lot of old meters and the brass can be removed for salvage.

At the beginning of May 2021 the Rural Water Association offered a virtual program and 2 of the guys went to the conference. One obtained an OIT D1 certification the other will be able to retake the test in the future. Gerald Clark asked who passed? Trevor Smith said it was Cody and he could test for D2 in 6 months. Jeremy was other who can retest after 30-60 days. Gerald Clark also asked if there were any applicants. Trevor Smith said he had 2. Brandon Taylor said he had someone inquire about applying for work. Trevor Smith said he could and the job was also posted. Mark Bradshaw said we need to keep what we have or there will be board members out there. Dave Akola asked What is the status on well #1? The roof is on, no doors, the piping is being worked on. Chlorination is being tested. Within a week/week and a half if the testing comes back OK then the head rotation can be done, do a flush sample and turn back on with no boil order.

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**Road Report:** Continuing to do brush removal work and ditch flow on the west side. The burn season ended May 16, 2021 so the accumulation of brush through the summer will have to be stockpiled at the yard. The burn season will resume in November. If we can get a Green Waste container from Douglas disposal the charge would be \$483 for a 20 yard dumpster (18ftx7ftx4ft) for a week. Brandon said the \$483 didn't have any discount. Mark asked if we had space to store until November? Brandon asked "What if we chipped it? Trevor said we would have to get a chipper and that a chipper is more for branches etc. No one would possibly want the mulch anyway because of the weed content. Mark wanted to know if we were storing waste at the yard? Yes but most had been burned. Storage at the yard is restricted to 10 foot from the fence as the rest of the property has no easement. Gerald asked could waste be stored at the old Wells? No, not probably a good idea because of the fire hazard around homes. Iris Sorenson could we store over by the Community Center?. Brandon said they used to collect for the Department of Correction to burn wood for the prison, they would take wood from anywhere. However the program was discontinued. Mark asked would you want to find some information on Chipper/Mulcher? Trevor said he could look into it. Mark said we can't burn and we don't have a lot of area to store and would like to get away from a container. Either burn it or mulch it I just don't know where to store it. Gerald suggested why don't we abandon the ditches for the summer and concentrate on using the Bergkamp on the roads and come fall start doing the ditches again. Mark agreed but hopefully we need one more person to go to work and get trained on the Bergkamp to allow Trevor to work in the office on other things. Gerald so we can't burn brush and we can't store and you want to buy equipment. Again Gerald suggested we stop ditch work until the fall and work on road patch work. Mark agreed. Trevor said we could continue on ditch work with less brush removal. Gerald said with the grader you could still work on the ditches. We don't need to create any fire hazards. Iris Sorenson, why don't you just continue with ditch and brush removal based on limited storage. Also if we have a bad winter we could have flooding. Gerald said we had a bad winter with no flooding. Trevor said road repair has included some east of TRE around Gray Hills. Additional work will continue on the east and west side of TRE. Gerald said he would come into the office to further discuss the roads with Trevor.

**Engineer's Report:**

Trevor said a phone conference was made with the USDA, CDBG and the SRF about lending for the next Well. Went ok but some repayment will be required. Brandon said he checked with most of the new funding sources and funding would be under New Cares Act. There could be possible preliminary approval but funding wouldn't be until after September 2021. Trevor said he had dates written down, SRF money after October 2021. Brandon said the governor made a priority for clean water, and rural Nevada taking care of seniors and children, so when we do our final proposal with the understanding that TRE is mostly retired folk, that TRE has a medical facility, and we are on one well and need a second well, so it sounds like that funding is specifically for our need

### ADMINISTRATIVE CALENDAR

The Administrative calendar will be handled as follows:

- (1.) The Chairman will read the agenda title in the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board, comment will be allowed.
- (5.) Public comment will be allowed and is limited to two minutes per speaker.
- (6.) Once Public comment is completed, the Board will then ask any follow-up questions and take action. On agenda items that are placed on the agenda "For Discussion Only" with no action listed, public comment is not legally required and must be made when the Chairman calls for public comment on the item discussed.

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**AGENDA**

*Any items removed **ADMINISTRATIVE** from the Consent Calendar will be added and heard at this point.)*

1. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve a Broadcast Platform for the live future meetings. Bt  
Brandon I didn't see too many people signing on to Zoom, when we had 12. Do we just put it on the YouTube Channel?. Should we try it? What do we do? Mark said he knows there are caring people out there but they don't care about this. What we're talking about they don't care. People love living out here but again they don't care. Why send pamphlets and putting it on TV we are wasting time that we need to be putting with our people. Iris Sorenson how about a summary on Facebook? Brandon, there is a summary on line with the Agenda/Minutes, not on Facebook but on the TRE website. Gerald, this goes in line with the flyer. Have we tried that yet? Has Ashley started a test program? Brandon YouTube would be free. Gerald so now you're talking about Broadcast /recording so people could look at it later. I agree with what Mark said, people don't care until they turn their water faucet on and there's no water. Then there's a problem. Discussed snow plowing for a while. Mark said let's get back to business. Iris Sorenson said that new people in area don't know about the GID/meetings. Would someone from the Board come to a neighborhood watch? Gerald thought it's a good idea because you have people in person. Gordon Gray also liked the idea Brandon said lets table this and I will research further. Mark if you put this on the agenda why didn't you do more research. Brandon then said he would use his computer, camera and set up YouTube at no cost. Brandon continued having done the secretary job a video is better than the straight recording. Put it to a vote.

Open for Public Comment before Board action:

Iris Sorenson, Are we working on a second well? Gerald Clark said that is the #1 priority  
Trevor said a report on water condition is on file for review.

Gerald Clark made a motion to approve with modifications or conditions, or deny: To approve a Broadcast Platform for the live future meetings. Mark Bradshaw seconded.  
Motion carried. 5 Yes – 0 No

- 11 **PUBLIC COMMENT:**  
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- 12 **TRUSTEE REPORTS:** None

- 13 **ADJOURNMENT:** **Time: 6:39 pm**

Mark Bradshaw made a motion to adjourn. Gerald Clark seconded. Motion carried 5 Yes -0 No

Minutes submitted by Board Secretary, George Barber