

**TOPAZ RANCH ESTATES GENERAL IMPROVEMENT DISTRICT
AND
TOPAZ RANCH ESTATES WATER COMPANY**

Address: 3924 Carter Drive, Wellington, Nevada, 89444 / Telephone: 775.266.3000

MEETING MINUTES

REGULAR MEETING MINUTES

DATE: JUNE 10, 2020
TIME: 6:00 P.M.
LOCATION: ZOOM CONFERENCE

Supporting material and the audio tape is available for public inspection at the TREGID office during regular business hours (8:00 a.m. to 4:00 a.m.), Monday through Friday, except legal holidays. Please make your request to the TREGID office at the address and phone number above OR by email directed to: wendytregid@gmail.com

CALL MEETING TO ORDER: Led by Chairman, Larry Offenstein **TIME: 6:03 p.m.**
PLEDGE OF ALLEGIANCE: Led by Chairman, Larry Offenstein
BOARD MEMBERS PRESENT: Larry Offenstein, Wendy Francis, Mark Bradshaw, and Brandon Taylor. Gordon Gray absent.

BOARD MEMBERS PRESENT: Larry Offenstein, Mark Bradshaw, Wendy Francis, and Brandon Taylor.

STAFF MEMBERS PRESENT: Trevor Smith and Ashley Martin

INTRODUCTION OF GUESTS: None

AGENDA APPROVAL: For Possible Action: Board action to approve the June 10, 2020 Agenda.

Public Comment: No Public comment. Wendy Francis made a motion to approve the May 20, 2020. Mark Bradshaw seconded. Motion carried 4-0.

MINUTES APPROVAL: For Possible Action: Board action to approve the Minutes of the April 6, 2020 Special Board Meeting.

Board Action: No public comment: Mark Bradshaw made a motion to approve the Minutes of the April 6, 2020 Special Board Meeting. Wendy Francis seconded. Motion carried 3-0. Brandon Taylor abstained.

Board Action: No public comment: Mark Bradshaw made a motion to approve the Minutes of the May 20, 2020 Special Board Meeting. Wendy Francis seconded. Motion carried 4-0.

PUBLIC COMMENT:

Not for Board Action: This portion of the meeting is open to the public to speak on any topic within the authority of the Board that is not on tonight's agenda. Public comment is limited to two (2) minutes per speaker, and speakers will be asked to sign in for the record. The Board will not act. No public comment.

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CONSENT CALENDAR

CORRESPONDENCE:

For Possible Action: Bills to be Paid for: May 2020

1. Water Bills: \$ 21,066.52
2. Road Bills: \$ 5,923.71

Open for public comment before Board action: No Public comment. Wendy Francis made a motion to approve the Consent Calendar. Brandon Taylor seconded. Motion carried 4-0.

REPORTS

REPORTS – For Discussion:

- A. Treasurer's Report: Nothing to report.
- B. Water Operator's Report: No major repair occurrences to report. Received updated Consumer Confidence Report for 2019 from NRWA and is posted in the office. Inland Potable Service Inc., to service the 3 water storage tanks between Sept 1 and Oct 31.
- C. Road Report: Patching potholes. Bergkamp training representatives gave a full demonstration on the equipment on June 9.
- D. Attorney's Report: Not present
- E. Engineer's Report: Not present

ADMINISTRATIVE CALENDAR

The Administrative calendar will be handled as follows:

- (1.) The Chairman will read the agenda title in the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board, comment will be allowed.
- (5.) Public comment will be allowed and is limited to two minutes per speaker.
- (6.) Once Public comment is completed, the Board will then ask any follow-up questions and take action. On agenda items that are placed on the agenda "For Discussion Only" with no action listed, public comment is not legally required and must be made when the Chairman calls for public comment on the item discussed.

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AGENDA

*Any items removed **ADMINISTRATIVE** from the Consent Calendar will be added and heard at this point.)*

1. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve the State Revolving Fund loan application for funding 85% of an amendment to the Preliminary Engineering Report including Environmental Review as required (not to exceed \$100,000) to address water system deficiencies (new well source, distribution system repairs/modifications, etc.) and authorize the District Operations Manager to sign the loan application and any related forms or documents for securing the loan. ts

Open for Public Comment before Board action: Trevor Smith said this is required to receive matching funds from the State Revolving Funds. Brandon Taylor stated he was not comfortable with the wording. No public comment. Mark Bradshaw made a motion to approve the State Revolving Fund loan application for funding 85% of an amendment to the Preliminary Engineering Report including Environmental Review as required (not to exceed \$100,000) to address water system deficiencies (new well source, distribution system repairs/modifications, etc.) and authorize the District Operations Manager to sign the loan application and any related forms or documents for securing the loan. Wendy Francis seconded. Motion carried 3-1.

2. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve the Transfer of Spending Authority for the General Fund (Roads) to cover the under-funded budget line items in the Fiscal Year 2019-2020. am

Open for Public Comment before Board action: Ashley Martin stated she has been working with VT Accounting to cover the accounts. No public comment. Mark Bradshaw made a motion to approve the Transfer of Spending Authority for the General Fund (Roads) to cover the under-funded budget line items in the Fiscal Year 2019-2020. Wendy Francis seconded. Motion carried 4-0.

3. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve the Transfer of Spending Authority for the General Fund (Water) to cover the under-funded budget line items in the Fiscal Year 2019-2020. am

Open for Public Comment before Board action: Ashley Martin stated she has been working with VT Accounting to cover the accounts. No public comment. Mark Bradshaw made a motion to approve the Transfer of Spending Authority for the General Fund (Water) to cover the under-funded budget line items in the Fiscal Year 2019-2020. Wendy Francis seconded. Motion carried 4-0.

PUBLIC COMMENT:

Not for Board Action: This portion of the meeting is open to the public to speak on any topic within the authority of the Board that is not on tonight's agenda. Public comment is limited to 2 minutes per speaker, and speakers will be asked to sign in for the record. The Board will not act. No public comment.

TRUSTEES' REPORTS. None

ADJOURNMENT: Mark Bradshaw made a motion to adjourn. Wendy Francis seconded. Motion carried 4-0

Time: 6:26 pm

Minutes submitted by Board Secretary, Wendy Francis