

**TOPAZ RANCH ESTATES GENERAL IMPROVEMENT DISTRICT
AND
TOPAZ RANCH ESTATES WATER COMPANY**

Address: 3924 Carter Drive, Wellington, Nevada, 89444 / Telephone: 775.266.3000

PUBLIC NOTICE

Public Meeting Notice –

This month's meeting will be hybrid. We will have a live public meeting at the Topaz Ranch Estates Community Center. The meeting will also be on zoom at that link listed below.

DATE: MAY 19, 2021
TIME: 6:00 P.M.
LOCATION: ZOOM CONFERENCE: Meeting ID: 813 8162 5174

<https://us02web.zoom.us/j/81381625174>

+1-669-900-6833 Call in number

Live Meeting at: TOPAZ RANCH ESTATES COMMUNITY CENTER

POSTING: Copies of the finalized agenda, were posted at 9:00 am on _____ or before the third day prior to the meeting date by _____, _____, Signed: _____

Name Title

in accordance with Chapter 241 at the following locations: TRE WATER COMPANY, 1490 Albite, #8, NEVADA TRADING COMPANY, 3900 Carter Dr., TOPAZ RANCH ESTATES COMMUNITY CENTER, and at PINION PINES REALTY, 1490 Albite, #6, <https://notice.nv.gov/>.

In accordance with Federal Civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. mail: USDA Department of Agriculture
Office of the Assistant Secretary of Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410

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2. fax (202) 690-7442 or

3. email: program.intake@usda.gov

This institution is an equal opportunity provider and employer

Agenda Items Supporting Documents: Copies of back-up materials used in the preparation of these agenda items are available by contact to our office in writing at the address and phone number above, OR by email directed to: Brandontregid@gmail.com copies are usually available in our office for pick up three business days prior to the board meeting. All items shall include discussion and possible action to approve, modify, deny or continue.

Notice to Persons with Disabilities: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call (775) 266-3000 in advance so that arrangements may be conveniently made.

Notice: Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time.

Public Comment: Public Comment may not be limited based on viewpoint. Speakers will be asked to limit remarks to 2 minutes and will be asked to sign in for the record.

AGENDA

1) **CALL MEETING TO ORDER** by Chairman Brandon Taylor **TIME:** _____

2) **PLEDGE OF ALLEGIANCE** by Chairman Brandon Taylor

3) **AGENDA APPROVAL:**

For Possible Action: Board action to approve the May 19, 2021 Agenda.

Public Comment before Board Action:

AGENDA APPROVAL AMENDED to include For Possible Action: Board action to approve the April 14, 2021 Agenda.

Public Comment before Board Action:

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- 4) **MINUTES APPROVAL:** For Possible Action: Board action to approve the minutes of the April 14, 2021 Regular Meeting.

Public Comment before Board Action:

MINUTES APPROVAL AMENDED to include For Possible Action: Board action to approve the minutes of the March 10, 2021 Regular Meeting

Public Comment before Board Action:

MINUTES APPROVAL AMENDED to include For Possible Action: Board action to approve the minutes of the March 25, 2021 Special Meeting

Public Comment before Board Action:

- 5) **INTRODUCTION OF GUESTS:**

- 6) **BOARD MEMBERS PRESENT:**

- 7) **STAFF PRESENT:**

- 8) **PUBLIC COMMENT:**

Not for Board Action: This portion of the meeting is open to the public to speak on any topic within the authority of the Board that is not on tonight's agenda. Public comment is limited to 2 minutes per speaker, and speakers will be asked to sign in for the record. The Board will not take action.

CONSENT CALENDAR

Correspondence:

- A. For Possible Action: Bills to be Paid for: April 2021
- | | | |
|-----------------|----|-----------|
| 1. Water Bills: | \$ | 83,712.08 |
| 2. Road Bills: | \$ | 5,760.67 |
| 3. Bergkamp: | \$ | 2,122.00 |

REPORTS

- 9) **REPORTS – For Discussion:**

- A. Treasurer's Report:
- B. Water Operator's Report:
- C. Road Report:
- D. Attorney's Report:
- E. Engineer's Report:

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ADMINISTRATIVE CALENDAR

The Administrative calendar will be handled as follows:

- (1.) The Chairman will read the agenda title in the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item. Once the Board has concluded their discussion, public comment, will be allowed.
- (5.) Public comment will be allowed and is limited to two minutes per speaker.
- (6.) Once Public comment is completed, the Board will then ask any follow-up questions and take action. On agenda items that are placed on the agenda "For Discussion Only" with no action listed, public comment is not legally required and must be made when the Chairman calls for public comment on the item discussed.

10) AGENDA

*(Any items removed **ADMINISTRATIVE** from the Consent Calendar will be added and heard at this point.)*

1. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: With respect to a flyer, should the district periodically send a flyer with our billing, discussing upcoming agenda items and a discussion of what has been done. An example is what has been done on our roads, a status of a new well, and the financial status of the GID. This item was tabled from the last meeting April 14, 2021. da

Open for Public Comment before Board action

2. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: Approve maintenance priorities. This item was tabled from the March 10, 2021 meeting. da

Open for Public Comment before Board action: .

3. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: Annexation of properties connected to TRE roads that are not paying into the maintenance of TRE roads. This item was tabled from the March 10, 2021 meeting. da

Open for Public Comment before Board action:

4. For discussion only: Live stream of future GID Board Meetings. bt

Open for Public Comment before Board action

5. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve the Final Budget with any additions and deletions previously made and to adopt the Final Budget for the

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Fiscal Year 2021-2022. am

Open for Public Comment before Board action:

6. For Discussion and Possible Action to approve, with modifications or conditions, or deny: To approve Resolution 21-1 that the Topaz Ranch Estates General Improvement District Board of Trustees hereby amend Appendix "F" in Standing Rule 22 (Bulk Water Permit Application), attached hereto as Appendix "F" (Bulk Water Permit Application). gb

Open for Public Comment before Board action:

7. For Discussion and Possible Action to approve, with modifications or conditions, or deny: To approve Resolution 21-2 that the Topaz Ranch Estates General Improvement District Board of Trustees hereby amend Appendix "N" in Standing Rule 25 (Evaluation Form for Managers), attached hereto as Appendix "N" (Employee Evaluation Form). gb

Open for Public Comment before Board action:

8. For Discussion and Possible Action to approve, with modifications or conditions, or deny: To approve Resolution 21-3 that the Topaz Ranch Estates General Improvement District Board of Trustees hereby amend Appendix "N" in Standing Rule 25.16.4.3 and 25.16.8.1 phrased "((see Appendices N through P, ("N" is Evaluation for Managers, "O" is Evaluation Form for the Billing Clerk/Receptionist, "P" is Evaluation Form for Field Personnel, Inclusive.))" to read " (See Resolution 21-2 for attached Appendix "N" Employee Evaluation Form)." gb

Open for Public Comment before Board action:

9. For Discussion and Possible Action to approve, with modifications or conditions, or deny: To approve Resolution 21-4 that the Topaz Ranch Estates General Improvement District Board of Trustees hereby amend "Appendix P - Evaluation Form for Field Personnel" to become "Appendix P – Organizational Flow Chart" gb

Open for Public Comment before Board action:

10. For discussion only: Fred Farley made the following agenda request. "Ask each board member if they think drilling a new well is the GID #1 priority for fiscal 2021. If they do, please ask each member what are the first 3-5 things we need to do to move drilling that well forward. If drilling a new well is not their #1 priority for fiscal 2021, please ask them what is."

Open for Public Comment:

11. For discussion only: Fred Farley made the following agenda request. "For each board member have you (new or old member) had adequate orientation? Do you feel more orientation in any form would be helpful? Thank you."

Open for Public Comment:

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11) PUBLIC COMMENT:

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12) TRUSTEES' REPORTS:

13) ADJOURNMENT:

TIME: _____

DRAFT