

**TOPAZ RANCH ESTATES GENERAL IMPROVEMENT DISTRICT
AND
TOPAZ RANCH ESTATES WATER COMPANY**

Address: 3924 Carter Drive, Wellington, Nevada, 89444 / Telephone: 775.266.3000

PUBLIC NOTICE

Notice to Public: *Public will need to download the APP, Zoom Cloud Meeting, to participate.*

<https://us02web.zoom.us/j/81089936696>

DATE: MAY 20, 2020

TIME: 6:00 P.M.

LOCATION: ZOOM CONFERENCE Meeting ID: 810 8993 6696

POSTING: Copies of the finalized agenda, were posted at 9:00 am on _____ or before the third day prior to the meeting date by _____, _____, Signed: _____

Name

Title

in accordance with Chapter 241 at the following locations: TRE WATER COMPANY, 1490 Albite, #8, NEVADA TRADING COMPANY, 3900 Carter Dr., TOPAZ RANCH ESTATES COMMUNITY CENTER, and at PINION PINES REALTY, 1490 Albite, #6, <https://notice.nv.gov/>.

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1. mail: USDA Department of Agriculture
Office of the Assistant Secretary of Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
2. fax (202) 690-7442 or
3. email: program.intake@usda.gov

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Agenda Items Supporting Documents: Copies of back-up materials used in the preparation of these agenda items are available by contact to our office in writing at the address and phone number above, OR by email directed to: WendyTREGID@gmail.com; copies are usually available in our office for pick up three business days prior to the board meeting. All items shall include discussion and possible action to approve, modify, deny or continue.

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Notice to Persons with Disabilities: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call (775) 266-3000 in advance so that arrangements may be conveniently made.

Notice: Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time.

Public Comment: Public Comment may not be limited based on viewpoint. Speakers will be asked to limit remarks to 2 minutes and will be asked to sign in for the record.

AGENDA

1) **CALL MEETING TO ORDER** by Chairman Larry Offenstein **TIME:** _____

2) **PLEDGE OF ALLEGIANCE** by Chairman Larry Offenstein

3) **AGENDA APPROVAL:**

For Possible Action: Board action to approve the May 20, 2020 Agenda.

Public Comment before Board Action:

4) **MINUTES APPROVAL:** For Possible Action: Board action to approve the minutes of the April 8, 2020 Regular Monthly Meeting.

Public Comment before Board Action: .

5) **INTRODUCTION OF GUESTS:**

6) **STAFF PRESENT:**

7) **PUBLIC COMMENT:**

Not for Board Action: This portion of the meeting is open to the public to speak on any topic within the authority of the Board that is not on tonight's agenda. Public comment is limited to 2 minutes per speaker, and speakers will be asked to sign in for the record. The Board will not take action.

CONSENT CALENDAR

Correspondence:

For Possible Action: Bills to be Paid for: April 2020

1. Water Bills: \$ 87,572.61
2. Road Bills: \$ 11,790.58

Open for public comment before Board action: No public comment.

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REPORTS

- 8) **REPORTS – For Discussion:**
- A. Treasurer’s Report:
 - B. Water Operator’s Report:
 - C. Road Report:
 - D. Attorney’s Report:
 - E. Engineer’s Report:

ADMINISTRATIVE CALENDAR

The Administrative calendar will be handled as follows:

- (1.) The Chairman will read the agenda title in the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item. Once the Board has concluded their discussion, public comment, will be allowed.
- (5.) Public comment will be allowed and is limited to two minutes per speaker.
- (6.) Once Public comment is completed, the Board will then ask any follow-up questions and take action. On agenda items that are placed on the agenda “For Discussion Only” with no action listed, public comment is not legally required and must be made when the Chairman calls for public comment on the item discussed.

9) **AGENDA**

*(Any items removed **ADMINISTRATIVE** from the Consent Calendar will be added and heard at this point.)*

- 1. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: Funding for Well 1 rehab. This item was tabled from last month. bt

Open for Public Comment before Board action:
- 2. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: Approve the upgrade to the RVS billing system to include the RVS Work Order program at a cost of \$500. am

Open for Public Comment before Board action:
- 3. For Discussion only: Review of the 2020 – 2021 General Improvement District Budget (Road and Water) am

Open for Public Comment no Board action:
- 4. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve the Final Budget with any additions and deletions previously made and to adopt the Final Budget for the Fiscal Year 2020 – 2021. am

Open for Public Comment before Board action:

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5. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve hiring a new Field employee at \$13.45 an hour, replacing current Field employee who is resigning May 28, 2020. ts

Open for Public Comment before Board action:

6. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve changing the Acting District Operations Manager from an hourly position to a salary position of \$3840 a month as District Operations Manager. gg

Open for Public Comment before Board action:

7. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve a tank cleaning and inspection contractor. The tanks were last serviced by Inland Potable Services in 2015. The three companies that bid on the job are: Marine Industrial Tank Diving & Coating - \$3,450.00. Inland Potable Services - \$4,315.00. Blue Locker Diving - \$7,400.00. ts

Open for Public Comment before Board action:

8. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny: To approve the Engineer Statements of Qualifications to hire an engineer for the expenditures of the remaining funds from Phase 1C, rehabilitation of the building for Well 1 and a new well. The three Engineering firms are: Lumos and Associates, Shaw Engineering and Dyer Engineer. ts

Open for Public Comment before Board action:

- 10) **PUBLIC COMMENT:**
Not for Board Action: This portion of the meeting is open to the public to speak on any topic within the authority of the Board that is not on tonight's agenda. Public comment is limited to 2 minutes per speaker, and speakers will be asked to sign in for the record. The Board will not take action.

- 11) **TRUSTEES' REPORTS:**

- 12) **ADJOURNMENT:**

TIME: _____