

**TOPAZ RANCH ESTATES GENERAL IMPROVEMENT DISTRICT  
AND  
TOPAZ RANCH ESTATES WATER COMPANY**

Address: 3924 Carter Drive, Wellington, Nevada, 89444 / Telephone: 775.266.3000

**PUBLIC NOTICE**

**DATE:** March 9, 2022

**TIME:** 6:00 P.M.

**LOCATION:** TOPAZ RANCH ESTATES COMMUNITY CENTER

**POSTING:** Copies of the finalized agenda, were posted at 9:00 am on \_\_\_\_\_ or before the third day prior to the meeting date by \_\_\_\_\_, \_\_\_\_\_, Signed: \_\_\_\_\_

Name

Title

in accordance with Chapter 241 at the following locations: TRE WATER COMPANY, 1490 Albite, #8, NEVADA TRADING COMPANY, 3900 Carter Dr., TOPAZ RANCH ESTATES COMMUNITY CENTER, and at PINION PINES REALTY, 1490 Albite, #6, <https://notice.nv.gov/>.

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1. mail: USDA Department of Agriculture  
Office of the Assistant Secretary of Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410
2. fax (202) 690-7442 or
3. email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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**Agenda Items Supporting Documents:** Copies of back-up materials used in the preparation of these agenda items are available by contact to our office in writing at the address and phone number above, OR by email directed to: [GBOrange@aol.com](mailto:GBOrange@aol.com) copies are usually available in our office for pick up three business days prior to the board meeting. All items shall include discussion and possible action to approve, modify, deny or continue.

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**Notice to Persons with Disabilities:** Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call (775) 266-3000 in advance so that arrangements may be conveniently made.

**Notice:** Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time.

**Public Comment:** Public Comment may not be limited based on viewpoint. Speakers will be asked to limit remarks to 2 minutes and will be asked to sign in for the record.

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**AGENDA**

1) **CALL MEETING TO ORDER** by Chairman Brandon Taylor **TIME:** \_\_\_\_\_

2) **PLEDGE OF ALLEGIANCE** by Chairman Brandon Taylor

3) **AGENDA APPROVAL:**

For Possible Action: Board action to approve the March 9, 2022 Agenda.

Public Comment before Board Action:

4) **MINUTES APPROVAL:**

For Possible Action: Board action to approve the minutes of the February 9, 2022 Regular Meeting.

Public Comment before Board Action:

5) **INTRODUCTION OF GUESTS:**

6) **BOARD MEMBERS PRESENT:**

7) **STAFF PRESENT:**

8) **PUBLIC COMMENT:**

Not for Board Action: This portion of the meeting is open to the public to speak on any topic within the authority of the Board that is not on tonight's agenda. Public comment is limited to 2 minutes per speaker, and speakers will be asked to sign in for the record. The Board will not take action.

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**CONSENT CALENDAR**

Correspondence:

**A. For Possible Action: Bills to be Paid for: February 2022**

- 1. Water Bills: \$ 43,295.88
- 2. Road Bills: \$ 20,730.91
- 3. Bergkamp: \$ 2,121.80

Open for public comment before Board action:

**For Possible Action: Budget Transfers:**

Third Quarter FY 2021/2022 depreciation from the Water Enterprise Fund to CGP (Capital Grants Program – TREWCO – aka AB198) in the amount of \$6,120.00

Third Quarter FY 2021/2022 depreciation from the Water Enterprise Fund to Short Lived Assets (TRESLA) in the amount of \$2,302.60.

Third Quarter FY 2021/2022 deposit for the Equipment Set-Aside Fund (TREGAQ) in the amount of \$670.00 from the Road Operating funds.

Third Quarter FY 2021/2022 depreciation from the Water Enterprise Fund to USDA fund (TRECAP) for compliance regulation to cover minimum Debt Service Reserve in the amount of \$2,308.35.

Open for public comment before Board action:

**For Possible Action: MARCH 2022 UNCOLLECTABLE BAD DEBTS**

ACCT# 920

Hecht, Joshua 3810 Slate Court

Last Payment: 8/21/2020 AMT: \$161.72

Reason: House was sold he was a tenant at this property with no forwarding address.

NOTES: Customer Deposit of \$100.00 was applied on 11/30/2020.

**CURRENT AMOUNT OWED: \$61.72**

ACCT# 1026

Lynch, Clifford 3801 Pebble Road

Last Payment: 05/03/2021 AMT: \$51.00

Reason: House was sold and there was no forwarding address for Clifford Lynch.

**CURRENT AMOUNT OWED: \$48.25**

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ACCT# 797  
Warren, Karen 1360 Hemalite Court  
Last Payment: 10/07/2020 AMT: \$230.97  
Reason: Deceased

**CURRENT AMOUNT OWED: \$59.25**

ACCT# 298  
Vaughn, Barry 3610 Slate Road  
Last Payment: 10/29/2020 AMT: \$164.38  
Reason: Deceased

**CURRENT AMOUNT OWED: \$59.25**

**TOTAL AMOUNT OF UNCOLLECTABLE BAD DEBT MARCH 2022**

**\$228.47**

**REPORTS**

- 9) **REPORTS – For Discussion:**
- A. Treasurer’s Report:
  - B. Water Operator’s Report:
  - C. Road Report:
  - D. Attorney’s Report:
  - E. Engineer’s Report:

**ADMINISTRATIVE CALENDAR**

The Administrative calendar will be handled as follows:

- (1.) The Chairman will read the agenda title in the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item. Once the Board has concluded their discussion, public comment, will be allowed.
- (5.) Public comment will be allowed and is limited to two minutes per speaker.
- (6.) Once Public comment is completed, the Board will then ask any follow-up questions and take action. On agenda items that are placed on the agenda “For Discussion Only” with no action listed, public comment is not legally required and must be made when the Chairman calls for public comment on the item discussed.

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**10) AGENDA**

*(Any items removed **ADMINISTRATIVE** from the Consent Calendar will be added and heard at this point.)*

1. For Discussion only:

Update on tax sale. da

Open for Public Comment before Board action:

2. For Discussion and Possible Action to approve, approve with modifications or conditions, or deny:

I would like to make a request for a seasonal hire or at least the question of when we can get a seasonal hire.cd

Open for Public Comment before Board action:

**11) PUBLIC COMMENT:**

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**12) TRUSTEES' REPORTS:**

**13) ADJOURNMENT:**

TIME: \_\_\_\_\_